

FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes

DATE: July 13, 2020

TIME: 8:30am

LOCATION: Via Conference Call

Attendees: David Barnes, FC-DFRS; Sue Barthol, FC-DPW; Rohan Brown, FC-DEP; Dennis Dudley, FC-DEP; Kristie Dutrow, FC-DEC; Milt Frech, Brunswick Police; Lloyd Lump, Dairy Maid; Ron Kunz, NIH; Robert McNamara, Sky Works; Scott Shepardson, FPD; Phil Lambert, FC-DEC; Sharon Riddell, FC-DEP; Wayne Wachsmuth, MSP

CALL TO ORDER: Dennis Dudley called meeting to order at 8:31am

- Introduction and welcome of LEPC members and guests

MEETING MINUTES

- A motion was made that the minutes of the April 13, 2020 meeting be accepted as presented. The motion was approved by all.

COMMITTEE REPORTS:

- External Standing Committee
 - **Dairy Maid coordination**
 - Conference call has been scheduled for today after LEPC Meeting to define objectives and participants for a virtual tabletop
- Internal Standing Committee
 - Priority for 2020 update Website
 - Review is needed of our Web page to update contact and citizen procedures. All recommendations are to be sent to Sharon Riddell no later than August 17, 2020.
 - Ensure meeting dates, agendas and minutes are posted on Web site
 - September 21, 2020 LEPC Meeting at Winchester Hall
 - Discuss possible alternative location with live stream with social distancing guidelines in place.
 - The Chairman is checking if Winchester Hall will be available for September broadcasted meeting.

OLD BUSINESS:

- **LEPC Dates 2020:**
Until restrictions are lifted, meetings will be conference calls
 - **Dial in: 866-803-2146**
Pass code: 4820467

- **Sep 21, 7:00 pm Winchester Hall**

NEW BUSINESS:

- Update Membership: please provide any additions/updates to sriddell1@frederickcountymd.gov no later than August 17, 2020.
- NRC Notifications: N/A

ROUNDTABLE DISCUSSION: N/A

- Motion to Adjourn by Dennis Dudley, unanimous approval to adjourn (Meeting end 8:40am)

NEXT MEETING: September 21, 2020, 7:00pm, Winchester Hall

Send any items/topic for the agenda to sriddell1@frederickcountymd.gov